REQUIREMENTS FOR ADMISSION TO THE DOCTORATE COURSE a.y. 2022/2023

DOCUMENTS REQUIRED:

1. The Application for Admission (Annex 1), including brief explanation of reasons for choosing Sophia University Institute.

2. A summary of the research project (at least 10 thousand characters, spaces included) providing an adequate presentation of the topic with precise references to the existing literature about it, the formulation of the research hypotheses, and the methodology that the candidate intends to follow. The project summary must be accompanied by a preliminary bibliography.

3. A personal and professional curriculum vitae.

4. The complete curriculum of studies related to previous academic degrees, both first and second university levels:

> 4.1) *candidates who have obtained their degrees in Italy* must present to the Academic Registrar the original or authenticated copy of the historical records for the first and second level university degrees;

> 4.2) *candidates who have obtained their degrees abroad* must present to the Academic Registrar the original or authenticated copy of the historical records of first and second level university degrees, together with the authentication and <u>Declaration of validation</u> issued by the Italian Diplomatic Authority in the country where the degrees were obtained. For non-western languages, an Italian translation must also be provided.

> 4.3) the <u>Declaration of validation</u> may be substituted by a Diploma Supplement (the original or an authenticated legal copy), drafted according to the European Commission model, for the academic degrees issued by Institutes of countries that are part of the European Area of Higher Education (Bologna Process).

> 4.4) if candidates indicated in points 1) and 2) do not present the documentation

listed in points 1), 2) and 3) when submitting their admission application, they will be admitted to the selection process with reservation. If they are subsequently admitted to the Doctorate Course, they must submit the aforementioned documentation to the Academic Registrar by the following 31 August, otherwise they will not be able to enrol.

5. Documentation related to any other relevant study and research activities.

6. A copy of the degree thesis or equivalent academic work and/or publications.

7. One or more academic reference letters.

University fees

Doctorate fee:

€ **2,000** yearly (for 3 years)
in two instalments of € 1,000 each to be paid by the dates indicated in the academic calendar

€ **1,000** yearly (for the years subsequent to the 3rd)
in two instalments of € 500 each to be paid by the dates indicated in the academic calendar

Payment can be made at the Administrative Office of the Sophia University Institute; or else:

through a bank transfer to the following account:

Istituto Universitario Sophia,
located in Figline e Incisa Valdarno (FI), 50063
via San Vito n. 28

ISTITUTO UNIVERSITARIO SOPHIA
Banca Intesa San Paolo
IBAN IT 91 Q 03069 09606 100000161651

cod. fiscale: 94191410482
p. iva: 06119600481
codice univoco (SWIFT code): W7YVJK9

Specifying one's full name and reason for the payment (enrolment fee and/or lodging).

Istituto Universitario Sophia

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