

## LICENTIATE COURSE INFORMATION

### ENROLMENT FOR THE 2024-2025 ACADEMIC YEAR

#### Licentiate in the Culture of Unity (L-CU) - 2 years

- *Specialization in Economics, Sustainability, Community*
- *Specialization in Political Fraternity and Global Studies*
- *Specialization in Philosophy, Theology, Trinitarian Ontology*
- *Specialization in Peace, Dialogue, Communication*

#### *Admission requirements*

1. **First cycle university degree.** The degree must be obtained after at least three years of studies (corresponding to a minimum of 180 ECTS) at University Institutes or equivalent. An in-depth study/supplementation may be requested at interview if the qualification is not related to the chosen address.
2. **Adequate knowledge of the Italian language (level B2) for enrolment.** The level, which must be at least B2 (according to the classification of the Council of Europe's European Framework of Reference for Languages), must be sufficient to understand the lessons and sit the examinations and must be documented by means of an appropriate certificate, or by an on-site test. See page 5.

#### *Admission procedure*

Those wishing to enroll as ordinary students must have completed the following admission process **by 31 May of the current year** (for EU countries the deadline is **31 August**) (unless extended):

- Fill in the [first Information Request form](#);
- Interview with the Student Community Council Coordinators;
- Fill in the [second Pre-registration form](#);
- Interview with the Coordinating Professor of the candidate's chosen field of study.

The following documents will be requested from the applicant during this process:

- **Photocopy of an identity document** (passport required for students from non-EU countries);
- **Photocopy of the university degree (first level)** or, in lieu thereof, a certificate attesting to the achievement of the degree (please note: **the original or a certified copy of the document must be handed in to the Education Secretariat (*Segreteria Didattica*) upon enrolment**);
- **Historical certificate** containing a declaration of **the number of academic years, courses attended and credits** (or tuition hours) and, if any, marks for examinations taken. (Please note: the original or certified copy of the document must be handed in to the Education Secretariat (*Segreteria Didattica*) upon enrolment);
- Any certificate (issued by public or recognized private bodies) attesting to the level of knowledge of the Italian language.
- *Curriculum vitae* indicating *inter alia* education, work, hobbies/interests and an abstract of the final work/thesis.

**Similar documentation must be submitted** by those who come from another university and wish to follow a personalized pathway; they are also required to set out their motivations and the training and academic objective they wish to achieve.

The Enrolment Office forwards the student's file to the internal offices for evaluation. The student will be contacted by one of the coordinators of the Student Community Council for an interview to clarify the Institute's educational and training project and, if deemed necessary, by a professor.

The final evaluation will be communicated to the student. In the event of a positive assessment, the *Academic Secretariat* will send the letter of Authorization to Enroll, which will also indicate any supplementary courses to be attended at the I.U.S. in September.

Classes will begin on **23 September** with preparatory courses that students are required to attend. It is permitted to arrive at the Institute from 2 September 2024.

### *Entry visa*

Students coming from non-Schengen countries need a "**Study Visa**" and at the end of the admission process they will receive from the Institute the **Pre-enrolment Certificate**, which must be presented to the Italian Embassy responsible for issuing the Visa (this certificate must be endorsed by the Embassy and presented to the Education Secretariat (*Segreteria Didattica*)).

For this purpose, the student, together with the required pre-enrolment documentation, **should send an e-mail to [iscrizioni.ius@sophiauniversity.org](mailto:iscrizioni.ius@sophiauniversity.org)**:

1. **declaration, in original, of "acceptance of responsibility"** (forms provided by the Admissions Office) in favour of the student, according to one of the three types below:

**a) Declaration of self-maintenance**

*(to be filled in according to model/facsimile enclosure 1)*

For candidates who are priests or religious: this declaration must bear the 'nulla osta' of the Ordinary (Bishop) of the country of origin (the bishop's signature must be authenticated by the Apostolic Nuncio of his country; in the absence of the aforementioned, the declaration may be authenticated by a government official, equivalent to a Notary in Italy);

or

**b) "Acceptance of responsibility" issued by a private individual, an organization or a priest**

*(to be filled in according to model/facsimile enclosure 2)*

For priest or religious candidates: this declaration must bear the 'nulla osta' of the Ordinary (Bishop) of the diocese to which they belong;

or

**c) "Acceptance of responsibility" issued by a man or woman religious:**

*(to be completed according to form/facsimile enclosure 3)*

For religious: this declaration must be authenticated by the Congregation for Consecrated Life and Societies of Apostolic Life;

**2. Letter of introduction, in original.**

For candidates of Christian faith: by a religious authority chosen by the candidate (parish priest, bishop, religious);

For candidates of another faith: by a religious authority of the community to which he or she belongs;

For candidates with non religious beliefs: by an authority who knows the candidate (examples: university professor, employer, etc.);

For candidates who are priests or religious: by the Ordinary (Bishop) of the student's country of origin (the bishop's signature must be authenticated by the Apostolic Nuncio of his country; in the absence of the aforementioned, the letter of presentation may be issued by a government official, equivalent to a Notary in Italy).

After receiving these documents, the *Academic Secretariat* will prepare the **Pre-enrolment Certificate**, which will be sent to the interested party by e-mail.

**Please note:**

Students should in any case contact the Italian Embassy in their country of residence to check whether the Visa Office requires other documents or specific certificates in addition to the pre-enrolment certificate in order to issue the "Entry Visa for study purposes" in Italy.

### Formalisation of registration

Registration is formalised in person, at the Institute's Education Secretariat as soon as you arrive and no later than **20 September**. It is necessary to present:

- 1) **The original or a certified copy of the 1st or 2nd-cycle university degree** containing a declaration of the academic years attended, the credits (or hours of lessons) and, if present, the grades for each of the subjects taken; **for non-Italian students**, the degree must be legalised and accompanied by the **DECLARATION OF VALUE** issued by the Italian Embassy in the country of origin and, in the case of non-Western languages, contain a translation into Italian.
- 2) **"VISA FOR STUDY REASONS"** for students from non-EU countries, issued by the competent Italian Embassy.

*Please note: this type of visa **must be obtained** before entering Italy because it is not possible to change a 'tourist' or 'religious' visa into a 'study' visa.*

- 3) **Original or photocopy of the pre-enrolment certificate with the original stamp of the Italian Embassy in the country of origin** (for students from non-EU countries).

*This document is required for the application for a residence permit to be made within eight days of entry into Italy.*

- 4) **Three passport-size photographs.**
- 5) **Receipt for payment of the first instalment of academic fees.** (*Please note: the receipt for payment of the second instalment of academic fees must be handed in to the Education Secretariat by 15 January 2025*).
- 6) You will be asked to fill in:
  - (a) The enrolment form;
  - (b) the authorization to process personal data;
  - (c) the consent form for the use of images;
  - (d) the declaration of any simultaneous enrolment at another university.
- 7) A copy of your passport or other valid identity document for students from EU countries.

### Fees and costs of stay

**Licentiate fees: € 2,500** (annual) in two instalments of **€1,250** each to be paid at the beginning of the semesters (first instalment by 16 September 2024; second instalment by 15 January 2025)

- **Accommodation on the university premises**, payable by the 5th of the month of use of the residence: **€ 230** per month (bed in a shared room); **€ 260** (bed in a single room). The

number of single rooms is limited). Upon arrival will be asked for two months' payment in advance as a security deposit that will be returned when you vacate the room.

Payments can be made by bank transfer to the account:

**Istituto Universitario Sophia**

**IBAN:IT 91 Q 03069 09606 100000161651**

**BIC: BCITITMM**

**Bank: Filiale accentrata di Piazza Paolo Ferrari, 10 20121 Milan (MI)**

**Causale:** Name and Surname, (tuition and/or accommodation fees) and type of course

N.B. For information: it is estimated that the student's self-managed personal and living expenses amount to approximately €500 the first month (including residence permit and medical insurance) and €200 per month thereafter (transport, teaching materials, books, photocopies, stationery, handouts, travel).

### *Free Italian language course*

For those who lack the required certificate, the institute offers a free language course for a total of 90 hours. The Italian language course is accessed by passing the A2 level entrance test. The entrance test will be taken online by the end of May and with an oral audio-visual interview via zoom by mid-June. Those who do not pass the entrance test will be invited to postpone their enrolment to the following academic year in order to improve their Italian language competence with a mode of study of their choice.

Course details:

- online from 1 July to 23 August, 2.5 hours of lessons per day, 3 days per week.
- in person from 9 to 20 September 3hrs per day for 10 days (Monday to Friday) of which 6 days at the Sophia University Institute and 4 at the headquarters of the Italian school in Florence in the Centro Internazionale Studenti Giorgio La Pira (<https://centrointernazionalelapira.org/>) the cost of the journey by train for the student is about 10 € per trip (40 € for the whole course)
- The final examination is scheduled at the end of the course, and a second opportunity will be given before the start of the lectures.

Those who do not pass the test may choose to postpone their enrolment to the following year in order to acquire a more solid language proficiency, or they will have to agree with their academic tutor on how to make up for it in order to obtain permission to take courses if their level of comprehension is deemed acceptable. They must then, at their own expense, take further courses and obtain certification of the required level by **December** of the current year.

Passing the final examination for level B2 is a prerequisite for admission to the Institute's courses.

Those who demonstrate a good command of the language at the initial interview but lack appropriate certification will be required to take the end-of-course test.